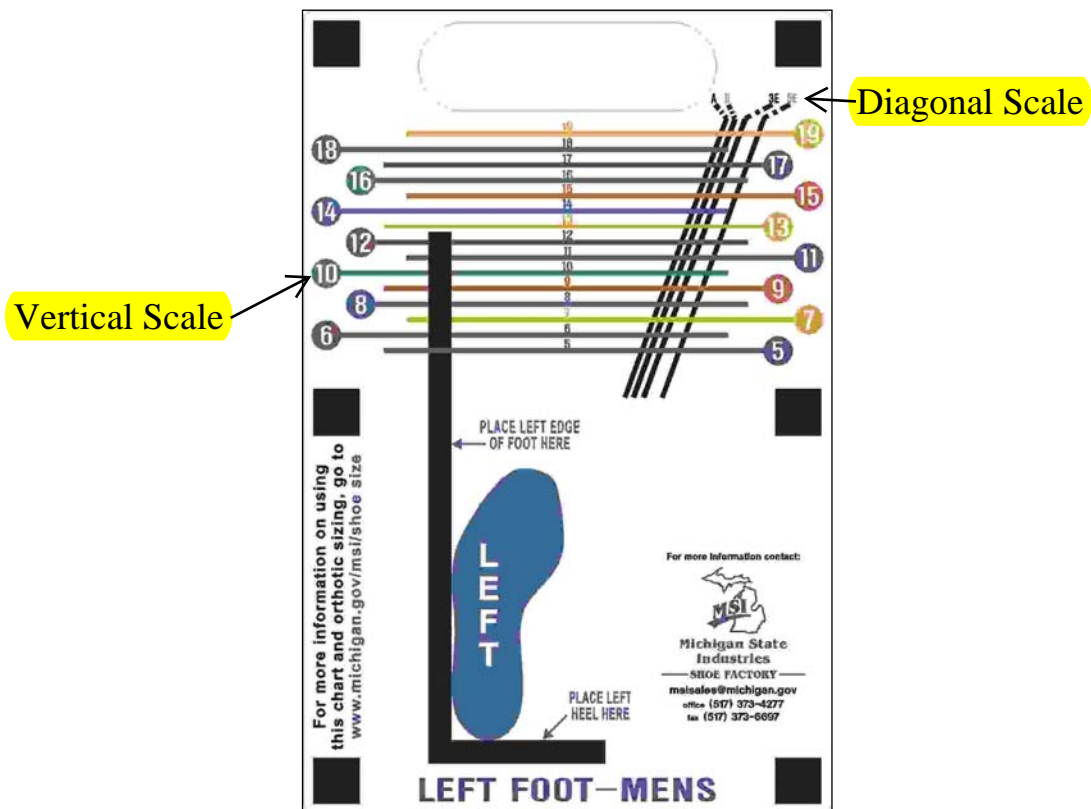


Directions for Use of MSI Shoe Sizing Board

1. Place sizing board flat on the floor.
2. Read the sizing board for “LEFT” or “RIGHT” foot.
3. Place the corresponding foot from step 2 (with sock on only) firmly on the sizing board.
4. Slide the heel of the corresponding foot to the bottom stop.
5. While keeping the heel along the bottom stop, slide the “pinky toe” side of the foot to the side stop. Keeping the heel on the bottom stop and the side of the foot as close to the side stop as possible. SEE SIZING BOARD EXAMPLE
6. Have the person being measured stand straight up and look forward. They should now be in proper position for an accurate foot measurement.



Reading the Scale:

1. With the person properly positioned and the foot in the proper place, the person reading the sizing board will be able to determine the size and width of the shoe.
2. Read the first unimpeded line on the vertical scale (size 5-19). This will be the longest part of the foot from the heel stop. This will give you the exact size MSI leather oxford needed.
3. Next, read the first unimpeded line on the diagonal scale (widths A, D, 3E, 5E). This will give you the exact width needed for the MSI leather oxford.

Orthotic Deep Box Toe (DBT): Healthcare Use ONLY!

1. With the person properly positioned and the foot in the proper place from above, place the DBT scale flat on the sizing board at the end of the person's toes.
2. Slide the DBT scale over the end of the person's toes that are being measured.
3. Whichever level of the DBT scale that slides comfortably over the highest part of the person's toes will be the size DBT that is needed (sizes 1", 2", 3").

For further questions on how to use the MSI shoe sizing board or any questions pertaining to the MSI leather oxford, please contact Jewel Turner at: (616)527-2510 ext.1402 or email at: turnerJA@michigan.gov.